**Ravenswood Historic Landmark Commission Meeting Minutes**

**May 23, 2023**

**Meeting called to order** by Chris Skeens at 6:05 PM.

**Roll call** completed: Chris Skeens, Dee Scritchfield, Rob Benson, and Alex Anderson Absent: Chase Jarrell, and Chuck Wise

**Approval of Minutes:** No formal meeting was held therefore no meetings were presented for approval.

**Treasurer’s Report:** No report

**Public Forum:**  No report

**Old Business-Discussions:**

**Time Capsule:**  Discussions continue on the proposed time capsule. Kip Price, who has vast experience on the topic, shared information at the work group session that it is no longer recommended to put a time capsule in the ground. An alternative is to make it displayable at special events by connecting it to a structure that is secured. Ethel Lemley has volunteered to collect items that reflect River and Rails history. Dee Scritchfield volunteered to provide an overview on the pandemic. Other items wanted include a 2023 yearbook and local businesses such as SDR, Groundbreaking of new plants that was held recently. Motion was made to request that Kip Smith take the lead on the time capsule and motion passed unanimously.

**AmeriCorps Worker:** Information on the status of an AmeriCorps PAWV Employee should be received by next week.

**New Business:-Updates/Approvals:** None presented

**Next meeting will be June 5, 2023 at 6:00 PM.**

**Meeting adjourned 7:30 PM**